

**CAMBRIDGE**  
Institute of Allied Health & Technology



**INSTITUTIONAL CATALOG  
ADDENDUM  
Atlanta Campus**

**Revised September 16, 2015**

## **ADMINISTRATION**

### **CORPORATE ADMINISTRATION**

Dr. Terrence W. LaPier, President  
David Colozzi – Chief Operating Officer  
Julie Orloff, Vice President of Compliance and Regulatory  
Adrian Rorie, Controller  
Theresa Cowan, Corporate Director of Financial Aid  
Dominique Werner – Corporate Registrar  
Cynthia Abromitis, Academic Dean

### **CAMPUS ADMINISTRATION**

**Nicole Warren, B.S., SSLP, CMS**  
Full Time  
Campus Director  
Bachelor of Science, Clayton State University

**Laura Moussakhani**  
Full Time  
Director of Admissions  
Mercer University Atlanta, GA  
Bachelor of Arts, Public Relations

**Wayne Flagg**  
Full Time  
Admissions Representative  
Herzing University Atlanta, GA  
Business Administration (Currently Enrolled)

**Anika Clark**  
Full Time  
Registrar

**William Stripling, B.A.**  
Full Time  
Financial Aid Officer  
Bachelor of Arts, Georgia Southern University

**Jacquelyne Jefferson**  
Full Time  
Director of Career Services  
Bachelor of Science, Strayer University 2014

## **DIAGNOSTIC MEDICAL SONOGRAPHY**

### **Brian Dillmon, BS, RVT, RDMS (AB)**

Full Time  
Program Director  
Bachelor of Science, Ball State University

### **Dr. Shahnaz Rajpari, MBBS, MCPS, RDMS (AB)(OB)**

Part Time  
Instructor, General  
Fellowship, Thomas Jefferson University  
Bachelor of Medicine & Surgery, Karachi University, Pakistan (Equivalent to MD w/evaluation)

### **Latina Duckett, B.S., RT(R), RDMS (AB)(OB)**

Full Time  
Clinical Coordinator  
Bachelor of Science, Georgia Southern University, Grady School of DMS and RX

### **Voncell Johnson, RDCS**

Part Time  
Clinical Coordinator  
Certificate of Completion, Ultrasound Diagnostic School- Cardiac

### **Nina Madden, B.S., RDMS (AB)**

Adjunct Instructor  
Bachelor of Science, Valdosta State University  
Diploma DMS, Coosa Valley Technical College

### **Donna Gibson, RDMS (OB)**

Adjunct Instructor  
Diploma, Diagnostic Medical Sonography, Sanford Brown College

### **Marlene Kattaron, BS., RDMS (AB) (OB)**

Adjunct Instructor  
Bachelor of Science, Biology, State University of New York  
Certificate, Diagnostic Medical Sonography, Ultrasound Diagnostic School

## **RADIATION THERAPY**

### **Leigh Akley, BS, RT(R)**

Lead Instructor- Full Time  
Bachelor of Science Degree, Radiologic Sciences, Armstrong Atlantic State  
Associate of Science Degree, Radiation Therapy, Georgia Northwestern Technical College

### **Cynthia Hill, RT (T)**

Bachelor of Science, Management- Shorter College 2014  
Certification, Radiation Therapy- Montefiore School of Radiation Therapy 1986

**Tonya Neal-Walker R.T.(T)**

Part Time

Instructor

Bachelor of Science, Public Health, Excelsior College Exp. 12/2014

**Misty Dawn Folds RT (R) (T)**

Part Time

Instructor

Grady Health System

School of Radiation Therapy, Atlanta GA

The Medical Center – School of Radiologic Technology

**GENERAL EDUCATION – ONLINE INSTRUCTORS\*\***

**Christian DePaul, BS**

Adjunct College Algebra, Physics Instructor

Bachelor of Science, Mathematics, University of Cape Coast

**Carita Grimes, DOC\*\***

**Online Faculty**

Part Time-Adjunct, Anatomy & Physiology

Doctoral Degree, Bachelor of Science, Life University

**Paul Johnson**

Adjunct, Introduction to Computers Instructor

Master of Business Administration, Keller Graduate School of Management, Devry University

Bachelor of Science Degree, Computer Information Systems, Devry University

**Kendrick McQueen\*\***

Online Faculty

Doctorate Chiropractic, Life University

Master of Education, The Citadel-Military College

Bachelors in Biology, The Citadel-Military College

**Stephen Luscher\*\***

Online Faculty

Master of Arts Linguistics, Florida International University

Bachelors of Arts in English, University of Maryland

**Brandie Moore, MPA**

Adjunct, Psychology Instructor

Master of Public Administration Degree, University of Illinois

Bachelor of Arts Degree, Experimental Psychology, University of South Carolina

**Lakeisha Rhodes**

Adjunct, English

Master in English, Creative Writing, East Carolina University – Greenville NC

BA English, Howard University – Washington DC

**Evelyn Strasfeld, CPT\*\***

Online Faculty

Bachelors of Science in Education, Keene College

**RADIOLOGIC TECHNOLOGY**

**Dr. Mitchell Housenick, PhD, RT (R)**

Program Director

Doctoral Degree, Curriculum and Instruction, Virginia Tech

Master of Public Health Degree, Health Administration, East Tennessee State University

**Loretta Edmond MSRA RT (R) CT MR**

Clinical Coordinator

Master of Science Degree, Radiologic Administration, Midwestern State University

Bachelor of Science Degree, Health Imaging, South College

**Carolyn Whitt**

Instructor

Master of Science Degree, Allied Health, East Tennessee State University

Bachelor of Science, Radiology, Adventist University

**UPDATED TUITION & FEES**

Program	Application Fee	Tuition	Other Fees not in Tuition
Diagnostic Medical Sonography - AS	\$50.00	\$42,106.00	\$80.00 Grad Fee
Radiation Therapy – AS	\$50.00	\$37,765.00	\$80.00 Grad Fee
Radiologic Technology-AS	\$50.00	\$36,951.00	\$80.00 Grad Fee
Medical Assistant	\$50.00	\$14,000.00	\$80.00 Grad Fee
Electronic Medical Records Management	\$50.00	\$14,300.00	\$80.00 Grad Fee
Phlebotomy Technician	\$50.00	\$1,200.00	N/A

## ACADEMIC SCHEDULE

The following dates are potential start dates for each program of study and the expected completion date. These dates are subject to change, according to enrollment numbers and changes in a student's progression through the program.

<b>Start Calendar</b>			
		<b>Start</b>	<b>Anticipated End Date</b>
<b>Diagnostic Medical Sonography</b>	<b>Day</b>	1/5/2015	12/17/2016
		5/4/2015	5/5/2017
		8/31/2015	9/1/2017
		1/4/2016	12/22/2017
		5/2/2016	5/4/2018
		8/29/2016	8/31/2018
<b>Radiologic Technology</b>	<b>Day</b>	1/5/2015	12/17/2016
		5/4/2015	5/5/2017
		8/31/2015	9/1/2017
		1/4/2016	12/22/2017
		5/2/2016	5/4/2018
		8/29/2016	8/31/2018
<b>Radiation Therapy</b>	<b>Day</b>	1/5/2015	12/17/2016
		5/4/2015	5/5/2017
		8/31/2015	9/1/2017
		1/4/2016	12/22/2017
		5/2/2016	5/4/2018
		8/29/2016	8/31/2018
<b>EMR</b>	<b>Evening</b>	1/5/2015	10/14/2015
		5/4/2015	4/4/2016
<b>Phlebotomy</b>	<b>Day/Evening</b>	10/20/2014	1/15/2015
		1/20/2015	4/3/2015
		2/24/2015	5/5/2015

		5/11/2015	8/3/2015
<b>Medical Assistant</b>	<b>Evening</b>	1/20/2015	1/9/2016 est.
	<b>Day</b>	3/30/2015	3/23/2016 est.

Scheduled Breaks:
Spring 2015: 04/06/2015 - 04/10/2015
Summer 2015: 06/29/2015 – 07/03/2015
Winter 2015: 12/21/2015 – 01/01/2016

## ***Separate Classroom – update to catalog page 7***

Cambridge Institute of Allied Health & Technology has acquired additional classroom space within the hospital complex at Saint Joseph.

The address is 5667 Peachtree Dunwoody Rd. Suite 2-260

The following programs will rotate classes in this additional space

- Diagnostic Medical Sonography
- Medical Assistant

## ***Update to Catalog – Program Information page 9***

Radiologic Technology program change

Current Program	<b>Revised Program</b>
<b>2595</b>	<b>2640</b>
<b>90</b>	<b>90</b>
<b>96</b>	<b>99</b>
<b>Blended</b>	<b>Blended</b>

RTE 1201 Introduction to Radiologic Sciences      3 credits      45 clock hours  
 Content provides a foundation in ethics and law related to the practice of medical imaging. An introduction to terminology, concepts and principles will be presented. Students will examine a

variety of ethical and legal issues found in clinical practice. Content provides an overview of the foundations of radiography and the practitioner’s role in the health care delivery system. Principles, practices and policies of health care organizations are examined and discussed in addition to the professional responsibilities of the radiographer. Content provides the concepts of optimal patient care, including consideration for the physical and psychological needs of the patient and family. Routine and emergency patient care procedures are described, as well as infection control procedures using standard precautions. The role of the radiographer in patient education is identified.

Prerequisites: None

***Diagnostic Medical Sonography – Online component only***

BSC 1085	Anatomy & Physiology I	45 hours 3 credits
BSC 1085L	Anatomy & Physiology I Lab	30 hours 1 credit
BCS 1086 -	Anatomy & Physiology II	45 hours 3 credits
BSC 1086L	Anatomy & Physiology II Lab	30 hours 1 credit

**Change to course description – online component only**

<b>HSC 1000 Introduction to Health Sciences</b>
This course will examine the healthcare professionals and how they interact with patients. Professional organizations, OSHA standards, asepsis, and isolation techniques will be covered.
<b>45 Lecture Hours 3 Credit Hours</b>

***Update to Catalog – Financial Information  
page 52***

**Leave of Absence**

In the event of an emergency, Cambridge Institute of Allied Health & Technology may grant a leave of absence. However, when students are not in regular attendance, they jeopardize the quality of their education. Therefore, a leave of absence is discouraged.

A leave of absence must be requested in writing on an official Leave of Absence Form obtainable from the administrative office of Cambridge Institute of Allied Health & Technology prior to the beginning of the proposed requested leave. A leave of absence must be approved by the Program Director and/or the Academic Dean and may not exceed 180 days or the start of the next available class at the current location, whichever event shall first occur. Only one leave of absence per academic year is permitted.

***Update to Catalog – Financial Information  
page 53-58***

Update to the parameters and awarding methods for FSEOG.



**Directions:**

- The max award is **\$750** for each campus per FAFSA award year.
- This is first come first awarded grant, with the lowest EFC starting at Zero and the student is Pell Grant eligible.
- The Processing Dates on the FAFSA is evaluated to see who applied first to the institution
- One Grant is awarded for the Award Year and per Academic Year
- The FSEOG is set up in two (2) disbursements
- The new awards start with every July class going forward
- Existing students are also eligible to receive the FSEOG based on need and under the following selection criteria:
  - Existing students must be at the beginning of a new academic year
  - New students are given first priority, then if funds are available, existing students can be reviewed for eligibility
  - Students must not be on Satisfactory Academic Progress (SAP) Warning or Probation
  - The student has not received a prior award in that same academic year (i.e. the student can only receive one full FSEOG grant per academic year and a full grant is defined as \$750)
  - Processing dates on the ISIR apply if in a new award year, so students who complete their FAFSA early will be considered first for a FSEOG award

**Withdraw Policy**

Official withdrawal from the course, no credit earned. If a student's last date of attendance is at the 20% point of attendance of a course, they will receive a grade of F. If a student's last date of attendance is before the 20% point of attendance of course, they will receive a grade of W. Full refund of tuition applies when a student has withdrawn from courses after the add/drop, but less than 20% of each course.

The add/drop period for a course that is 16 weeks in length, is two weeks from the start of the course. The add/drop period for a course that is 8 (correction) weeks in length, is one week from the start of the course.