



INSTITUTIONAL CATALOG ADDENDUM

Atlanta Campus

Revised April 6, 2015

ADMINISTRATION

CORPORATE ADMINISTRATION

Dr. Terrence W. LaPier, President David Colozzi – Chief Operating Officer Julie Orloff, Vice President of Compliance and Regulatory Adrian Rorie, Controller Theresa Cowan, Corporate Director of Financial Aid Dominique Werner – Corporate Registrar Cynthia Abromitis, Academic Dean

CAMPUS ADMINISTRATION

Nicole Warren, B.S., SSLP, CMS Full Time Campus Director Bachelor of Science, Clayton State University

Laura Moussakhani

Full Time Director of Admissions Mercer University Atlanta, GA Bachelor of Arts, Public Relations

Wayne Flagg

Full Time Admissions Representative Herzing University Atlanta, GA Business Administration (Currently Enrolled)

Anika Clark

Full Time Registrar

William Stripling, B.A. Full Time Financial Aid Officer Bachelor of Arts, Georgia Southern University

Jacquelyne Jefferson

Full Time Director of Career Services Bachelor of Science, Strayer University 2014

DIAGNOSTIC MEDICAL SONOGRAPHY

Brian Dillmon, BS, RVT, RDMS (AB) Full Time Program Director Bachelor of Science, Ball State University

Dr. Shahnaz Rajpari, MBBS, MCPS, RDMS (AB)(OB)

Part Time Instructor, General Fellowship, Thomas Jefferson University Bachelor of Medicine & Surgery, Karachi University, Pakistan (Equivalent to MD w/evaluation)

Latina Duckett, B.S., RT(R), RDMS (AB)(OB)

Full Time Clinical Coordinator Bachelor of Science, Georgia Southern University, Grady School of DMS and RX

Voncell Johnson, RDCS

Part Time Clinical Coordinator Certificate of Completion, Ultrasound Diagnostic School- Cardiac

Paul Braum, B.S., RVT, RDCS

Part Time Adjunct Instructor Bachelor of Science, University of Pittsburgh, Santa Fe CC

Nina Madden, B.S., RDMS (AB)

Adjunct Instructor Bachelor of Science, Valdosta State University Diploma DMS, Coosa Valley Technical College

Cornelia Stilley, BS, RDCS

Adjunct Instructor BBA, Healthcare Administration, Almeda University Certificate, Medical Sonography, Pitt Community College

Donna Gibson, RDMS (OB) Adjunct Instructor Diploma, Diagnostic Medical Sonography, Sanford Brown College

Marlene Kattaron, BS., RDMS (AB) (OB) Adjunct Instructor Bachelor of Science, Biology, State University of New York Certificate, Diagnostic Medical Sonography, Ultrasound Diagnostic School

RADIATION THERAPY

Dianna Bolick M.A., CMD, R.T. (R)(T)

Interim Program Director Master of Arts, Education, University of Iowa Bachelor of Science, Radiologic Technology, Mars Hill College

Cynthia Hill, RT (T)

Bachelor of Science, Management- Shorter College 2014 Certification, Radiation Therapy- Montefiore School of Radiation Therapy 1986

Tonya Neal-Walker R.T.(T)

Part Time Instructor Bachelor of Science, Public Health, Excelsior College Exp. 12/2014

GENERAL EDUCATION

Carita Grimes, DOC Part Time-Adjunct, Anatomy & Physiology Doctoral Degree, Bachelor of Science, Life University

Christian DePaul, BS Adjunct College Algebra, Physics Instructor Bachelor of Science, Mathematics, University of Cape Coast

Brandie Moore, MPA

Adjunct, Psychology Instructor Master of Public Administration Degree, University of Illinois Bachelor of Arts Degree, Experimental Psychology, University of South Carolina

Kimberly Lowe, M.Ed

Adjunct, English Instructor Master of Education Degree, Adult Education, Strayer University Bachelor of Arts Degree, English, Albany State University

RADIOLOGIC TECHNOLOGY

Dr. Mitchell Housenick, PhD, RT (R) Program Director Doctoral Degree, Curriculum and Instruction, Virginia Tech Master of Public Health Degree, Health Administration, East Tennessee State University

Loretta Edmond MSRA RT (R) CT MR

Clinical Coordinator Master of Science Degree, Radiologic Administration, Midwestern State University Bachelor of Science Degree, Health Imaging, South College

Program	Application Fee	Tuition	Other Fees not in Tuition				
Diagnostic	\$50.00	\$42,106.00	\$80.00 Grad Fee				
Medical							
Sonography - AS							
Radiation	\$50.00	\$37,765.00	\$80.00 Grad Fee				
Therapy – AS							
Radiologic	\$50.00	\$36,951.00	\$80.00 Grad Fee				
Technology-AS							
Medical							
Assistant	\$50.00	\$14,000.00	\$80.00 Grad Fee				
Electronic							
Medical Records	\$50.00	\$14,300.00	\$80.00 Grad Fee				
Management							
Phlebotomy	\$50.00	\$1,200.00	N/A				
Technician							

UPDATED TUITION & FEES

ACADEMIC SCHEDULE

The following dates are potential start dates for each program of study and the expected completion date. These dates are subject to change, according to enrollment numbers and changes in a student's progression through the program.

		Start	Anticipated End Date
Diagnostic Medical Sonography	Day	1/5/2015	12/17/2016
		5/4/2015	5/5/2017
		8/31/2015	9/1/2017
		1/4/2016	12/22/2017
		5/2/2016	5/4/2018
		8/29/2016	8/31/2018
Radiologic Technology	Day	1/5/2015	12/17/2016
		5/4/2015	5/5/2017
		8/31/2015	9/1/2017
		1/4/2016	12/22/2017
		5/2/2016	5/4/2018
		8/29/2016	8/31/2018

Radiation Therapy	Day	1/5/2015	12/17/2016
	- uj	5/4/2015	5/5/2017
		8/31/2015	9/1/2017
		1/4/2016	12/22/2017
		5/2/2016	5/4/2018
		8/29/2016	8/31/2018
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EMR	Evening	1/5/2015	10/14/2015
		5/4/2015	4/4/2016
Phlebotomy	Day/Evening	10/20/2014	1/15/2015
		1/20/2015	4/3/2015
		2/24/2015	5/5/2015
		5/11/2015	8/3/2015
Medical Assistant	Evening	1/20/2015	1/9/2016 est.
	Day	3/30/2015	3/23/2016 est.

	Scheduled Breaks:
Spring 2015:	04/06/2015 - 04/10/2015
Summer 2015:	06/29/2015 - 07/03/2015
Winter 2015:	12/21/2015 - 01/01/2016

Separate Classroom – update to catalog page 7

Cambridge Institute of Allied Health & Technology has acquired additional classroom space within the hospital complex at Saint Joseph.

The address is 5667 Peachtree Dunwoody Rd. Suite 2-260

The following programs will rotate classes in this additional space

- Diagnostic Medical Sonography
- Medical Assistant

Update to Catalog – Financial Information page 52

Leave of Absence

In the event of an emergency, Cambridge Institute of Allied Health & Technology may grant a leave of absence. However, when students are not in regular attendance, they jeopardize the quality of their education. Therefore, a leave of absence is discouraged.

A leave of absence must be requested in writing on an official Leave of Absence Form obtainable from the administrative office of Cambridge Institute of Allied Health & Technology prior to the beginning of the proposed requested leave. A leave of absence must be approved by the Program Director and/or the Academic Dean and may not exceed 180 days or the start of the next available class at the current location, whichever event shall first occur. Only one leave of absence per academic year is permitted.

Update to Catalog – Financial Information page 53-58

Update to the parameters and awarding methods for FSEOG.

Directions:

- The max award is **\$750** for each campus per FAFSA award year.
- This is first come first awarded grant, with the lowest EFC starting at Zero and the student is Pell Grant eligible.
- The Processing Dates on the FAFSA is evaluated to see who applied first to the institution
- One Grant is awarded for the Award Year and per Academic Year
- The FSEOG is set up in two (2) disbursements
- The new awards start with every July class going forward
- Existing students are also eligible to receive the FSEOG based on need and under the following selection criteria:
 - > Existing students must be at the beginning of a new academic year
 - New students are given first priority, then if funds are available, existing students can be reviewed for eligibility
 - Students must not be on Satisfactory Academic Progress (SAP) Warning or Probation

- The student has not received a prior award in that same academic year (i.e. the student can only receive one full FSEOG grant per academic year and a full grant is defined as \$750)
- Processing dates on the ISIR apply if in a new award year, so students who complete their FAFSA early will be considered first for a FSEOG award

Withdraw Policy

Official withdrawal from the course, no credit earned. If a student's last date of attendance is at the 20% point of attendance of a course, they will receive a grade of F. If a student's last date of attendance is before the 20% point of attendance of course, they will receive a grade of W. Full refund of tuition applies when a student has withdrawn from courses after the add/drop, but less than 20% of each course.

The add/drop period for a course that is 16 weeks in length, is two weeks from the start of the course. The add/drop period for a course that is 8 (correction) weeks in length, is one week from the start of the course.